

Nursery Usage Form  
Riverside Church

Event: \_\_\_\_\_

Requested by: \_\_\_\_\_

Event Date(s): \_\_\_\_\_ Day of the week: \_\_\_\_\_

Nurseries Needed (circle): Hopper, Crawler, Snuggler

Please read the below nursery policies and sign. Thank-you!

- No snacks which contain milk, eggs, or peanuts are allowed in the nursery at any time.
- If toys are moved between nurseries, they must be returned at the end of the event.
- Please clean up any crumbs / trash / etc. before leaving.
- Please return all toys to their original locations.
- Please place any used crib sheets or blankets in the hamper in the sleeper room (behind snuggler nursery).
- Snacks found in nursery cupboards are only to be used for Sunday morning ministry.

Due to liability reasons, Riverside Church policy permits only parents or guardians of a child to change a child's diaper. Signing this form indicates that you are agreeing to abide by this policy. (If you need to use pagers to contact parents, they are available but can only be used by special permission of the Early Childhood Director, and you will be responsible for their safe keeping.)

Thank-you!

I have read the nursery usage policies and agree to the terms as put forth:

\_\_\_\_\_  
Signature of person requesting use of nursery

\_\_\_\_\_  
Date

\*Note: If any of the above policies are not found to have been kept, you may be contacted (i.e. toys missing, nursery left a mess, etc.)



\_\_\_\_\_  
(Approved by)

\_\_\_\_\_  
(Date)

